

LICENSING AND PLANNING POLICY COMMITTEE

Thursday 10 September 2020 at 7.00 pm

Place: Remote Meeting

PLEASE NOTE: this will be a 'virtual meeting'.

The link to the meeting is: <https://attendee.gotowebinar.com/register/7437114651663979278>
Webinar ID:337-516-739

Telephone (listen-only): 0330 221 9922, Telephone Access code:520-455-899

The members listed below are summoned to attend the Licensing and Planning Policy Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor David Reeve (Chair)
Councillor Clive Woodbridge (Vice-Chair)
Councillor Monica Coleman
Councillor Neil Dallen
Councillor Robert Foote

Councillor Chris Frost
Councillor Liz Frost
Councillor Rob Geleit
Councillor Julie Morris
Councillor Phil Neale

Yours sincerely



Chief Executive

For further information, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

Public information

Please note that this meeting will be a 'virtual meeting'

This meeting will be held online and is open to the press and public to attend as an observer using free GoToWebinar software, or by telephone.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A telephone connection number is also provided on the front page of this agenda as a way to observe the meeting, and will relay the full audio from the meeting as an alternative to online connection.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at Democraticservices@epsom-ewell.gov.uk.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Chairman agree to discuss any other such matters on the grounds of urgency, the Committee will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Questions from the Public

Questions from the public are permitted at meetings of the Committee. Any person wishing to ask a question at a meeting of the Committee must register to do so, as set out below.

Up to 30 minutes will be set aside for written or oral questions from any member of the public who lives, works, attends an educational establishment or owns or leases land in the Borough on matters within the Terms of Reference of the Licensing and Planning Policy Committee which may not include matters listed on a Committee Agenda.

All questions whether written or oral must consist of one question only, they cannot consist of multi parts or of a statement.

The question or topic may not relate to a specific planning application or decision under the Planning Acts, a specific application for a licence or permit of any kind, the personal affairs of an individual, or a matter which is exempt from disclosure or confidential under the Local Government Act 1972. Questions which in the view of the Chairman are vexatious or frivolous will not be accepted.

To register to ask a question at a meeting of the Committee, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Written questions must be received by Democratic Services by noon on the tenth working day before the day of the meeting. For this meeting this is **Noon, 25 August 2020**

Registration for oral questions is open until noon on the second working day before the day of the meeting. For this meeting this is **Noon, 8 September 2020**

AGENDA

1. QUESTION TIME

To take any questions from members of the Public.

2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

3. MINUTES OF PREVIOUS MEETING (Pages 5 - 8)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 6 August 2020 (attached) and to authorise the Chairman to sign them.

4. STATEMENT OF COMMUNITY INVOLVEMENT (SCI) ADDENDUM (Pages 9 - 42)

The report outlines the proposed addendum to the Council's Statement of Community Involvement following the safety guidance and restrictions from government to prevent the spread of Covid-19.

5. CHANGES TO THE ENGLISH PLANNING SYSTEM 2020 (Pages 43 - 62)

This report updates members on the existing and proposed changes to the planning system in England which have been introduced as a result of the COVID-19 pandemic, and more fundamental reforms which have either come into force or are proposed as part of the government's intention to reform the planning system in England.

6. COMMUNICATIONS AND ENGAGEMENT STRATEGY (Pages 63 - 76)

The Draft Communications and Engagement Strategy sets out a framework as to how the Council can publicise and inclusively involve stakeholders in the forthcoming Regulation 18 consultation for the new local Plan. The strategy takes account of the potential impacts of the Coronavirus Pandemic.

7. HOUSING DELIVERY ACTION PLAN (Pages 77 - 106)

The Housing Delivery Action Plan identifies actions to increase future housing delivery in the Borough. The Council is required to prepare an Action Plan following the Housing Delivery Test (HDT) published by Central Government in February 2020, where the Council was unable to demonstrate housing delivery necessary for in the previous three years.

8. DRAFT RESPONSE TO PROPOSED CHANGES TO THE STANDARD METHOD FOR ASSESSING LOCAL HOUSING NEED (Pages 107 - 114)

The Ministry of Housing, Communities & Local Government (MHCLG) has published a consultation titled 'Changes to the current planning system: consultation on changes to planning policy and regulations'. The consultation was published on 6 August 2020 and comments are invited by the end of 1 October 2020.